GRAHAM HOLMES TO	Document No: QM 5.2
Quality Manual	Issue No: 1
Controlling Authority: Quality Manager	Issue Date: 1st March 2017
Procedure Title: Quality Policy	Signed: Le Warren

Graham Holmes Astraseal Limited specialises in the fabrication and installation of PVCu, and Aluminium windows, doors and glass sealed units using Rehau and Eurocell profiles

The top management of Graham-Holmes Astraseal Limited are committed to the operation of a Quality Management System throughout the Company's activities to ensure that the final product or service supplied to the customer not only satisfies the specific contractual obligations of the customer, but also that the product or service supplied meets the regulatory requirements specified in the appropriate product Standards or within the customer's order.

Our Policy is on our Web site.

It is the policy of Graham-Holmes Astraseal Limited to:

- Provide authorative, independent and highly professional services and products that delight our clients and that fully satisfy their requirements.
- Continually improve the effectiveness of both the quality management system and the provision of all our products.
- Ensure all staff are trained and briefed about all the quality documentation so that they can implement the policies and procedures in their work.
- Comply with all relevant legislation.

The top management of Graham-Holmes Astraseal Limited and the Quality Assurance Manager are responsible for implementing the Quality Policy of the Company.

This will be achieved by:

- Establishing, implementing and maintain a quality management system certified against ISO 9001-2015
- Setting and reviewing measurable quality objectives and ensuring that those objectives are met
- Providing the necessary resources and ensuring responsibilities and authorities are determined and communicated throughout Graham-Holmes Astraseal.
- Reviewing the effectiveness of the Quality Management System and assessing opportunities for its continual improvement.
- Seeking structured feedback from all interested parties
- Ensuring everything we do is always carried out in accordance with stated methods and customer's requirements.

Signed....

Andrew McKeown Managing Director